Welcome to Wānaka Country Day

Health & Safety Induction · for everyone, including volunteers

Saturday 21 November 2026 · 11:30am – 4pm · Wānaka Showgrounds · Upper Clutha A&P Society

In an emergency, call 111. Then find a blue vest.

The day at a glance

- Free family day: show jumping, polo, gumboot toss, kids' games, and food and coffee.
- **If the weather is wet, the event is cancelled.** Check our website and Facebook page.
- St John first aid is at Gate 2. Exits are Gate 1 and Gate 2 (see the map).
- **Blue vests** are event organisers with radios. **Orange vests** are volunteers. Ask either for help.
- Volunteers: briefing at 9am on Friday 20 or Saturday 21 November. Food and water are provided, and there is a crew BBQ at 5pm.

For everyone

- Horses are the main hazard. Stay out of the yards and ring, and never walk behind a horse.
- Don't pat or feed a horse unless its handler says it is OK. Wash your hands afterwards.
- Stay behind the barriers. At polo, a ball can fly out, so watch from the spectator area.
- Keep children with you at all times, especially near the ring and yards.
- Vehicles move on site. Go slowly and give way to people on foot.
- Watch for cables, ropes and uneven ground. Sturdy, closed shoes are best.
- Drink water, use sunscreen and find shade. Toilets and a water trailer are on site.
- No smoking or vaping. No dogs, except guide dogs and dogs in the programme.
- Park in Carpark 1 or 2 and walk in through Gate 1 or Gate 2.
- See something unsafe? Tell a blue vest straight away.

For volunteers

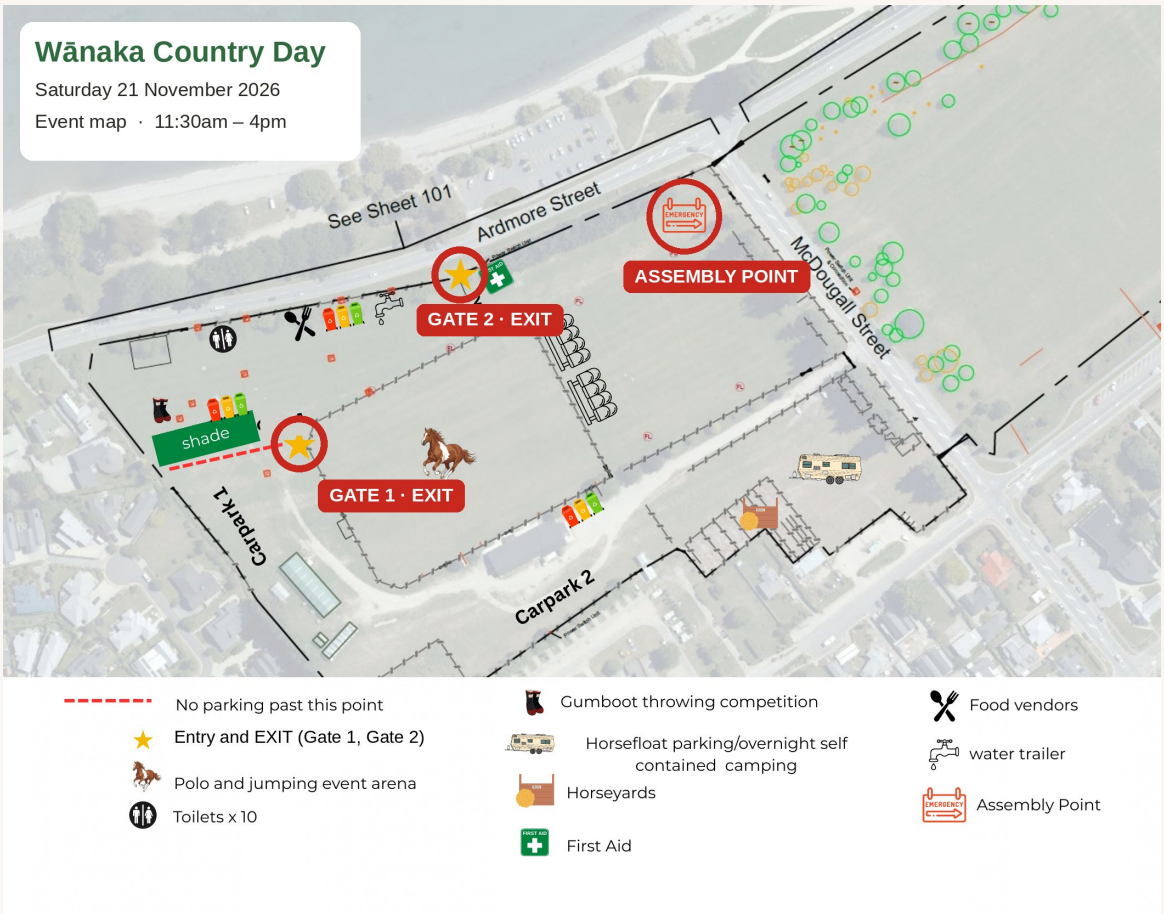
- Wear your vest and sturdy, closed-toe shoes. Bring a hat, sunscreen, a water bottle and a rain jacket.
- No alcohol or drugs while volunteering. Tell us if you are unwell or too tired. Nobody will mind.
- Don't leave your post without telling a blue vest or the Volunteer Coordinator, and take your breaks.
- Marshals keep the public behind barriers at the ring and pitch, and may stop activity if someone is at risk.
- Meet a horse: a few people at a time, children at the horse's side, and the handler always in charge.
- Gumboot toss: keep a clear throwing line. Nobody collects boots while others are throwing.
- Bouncy castle (if on): one operator, following the supplier's rules. Shut it down in high wind.
- Stalls: keep walkways clear. If you see a hazard, tell a blue vest rather than fixing it yourself.
- Get help with heavy items. Tell a blue vest if marquees, signs or gazebos look loose.
- Nervous around horses? Tell us and we will give you a different role.
- Report every injury, near miss or hazard to a blue vest, however small. Please don't post incidents on social media.

If something happens

- **Medical:** alert a blue vest or St John at Gate 2. Call 111 if serious. Keep the vehicle route clear and stay with the person.
- **Fire:** raise the alarm, move people away and call 111. Use an extinguisher only if it is safe. No water on fat, oil or electrical fires.
- **Earthquake:** Drop, Cover, Hold. Then move to open ground away from buildings, marquees, trees and power lines.
- **Severe weather:** activities pause and people are sent to shelter. The Event Manager decides whether to delay, shorten or cancel.
- **Loose or injured horse:** stay calm, don't chase it or approach it, keep people clear and tell a blue vest.
- **Lost child:** stay with them and call a blue vest. They don't leave with anyone until a blue vest checks. Lost child point: showgrounds office.
- **Threatening person:** don't argue. Step away, tell a blue vest, and call 111 if anyone is in danger.
- **Evacuation:** follow the PA and blue vests to the nearest exit and the assembly point. Don't run or go back for belongings.
- **Serious injury:** tell the Event Manager straight away. Leave the scene as it is unless you need to move something to help someone.

Event map: find the exits

Exits and the assembly point are marked in red. Gate 1 is on the western side by the shade, and Gate 2 is on the Ardmore Street side next to first aid. The assembly point is towards McDougall Street. Know which exit is closest to you.



Questions or concerns?

Email **volunteer@wanakashow.co.nz**. On the day, ask any blue vest or volunteer.

In an emergency, always call 111 first. The full Health & Safety Management Plan is available on request.